



# OMEGA COLLEGE OF PHARMACY

( Approved by P.C.I., Affiliated to OU, Hyderabad.)

Sy. No, 7, Edulabad (V), Ghatkesar (M), Medchal Malkajgiri (Dist) - 501 301.

E-mail : [omega.pharmacy.edulabad@gmail.com](mailto:omega.pharmacy.edulabad@gmail.com)

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## **Grievance Redressal committee sexual harassment and ragging committee**



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## GRIEVANCE REDRESSAL COMMITTEE

### RESPONSIBILITIES:

- ❖ To accept written grievances from students related to the system.
- ❖ To create and implement a mechanism to handle the reported grievances.
- ❖ To forward the findings to the Management if necessary for further action.
- ❖ To listen, record and scrutinize the grievances submitted to them by the Students and take necessary steps immediately.
- ❖ To attend to the grievances based on the authenticity and gravity of the criticisms made.
- ❖ To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- ❖ To convene periodical meetings to discuss whether the grievances have been settled.
- ❖ To make a follow-up of these issues at regular intervals till their final disposal.
- ❖ To maintain strict confidentiality, if necessary.
- ❖ Grievances related to woman's issues and harassment.
- ❖ Grievances related to University examinations.
- ❖ Grievances related to delay in issuance of documents and records.



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## CIRCULAR

Date: 24-09-2023

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 27-09-2023 at 11.00 AM in Principal Chamber to discuss the following issues.

### **Agenda:**

- ✦ To review of previous grievance minutes and action taken.
- ✦ To discuss about the student grievances if any.


The Following Members are required to attend the meeting:

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.L.SATHYANARAYANA	MEMBER
3	DR.B.RAJU	MEMBER
4	DR.G.NAGAMALLIKA	MEMBER
5	DR.J.RAMESH	MEMBER
6	P.PRIYANKA	MEMBER

### **Copy to:**

1. IQAC Coordinator
2. All HODs
3. Concerned faculty members
4. Administrative Officer
5. Accounts Officer
6. Circulate among the students



  
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## MINUTES OF THE MEETING

Date: 27-09-2023

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.


### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of II year Students committee discussed and approved for increase of speed of WI-FI.

The following members were present

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.L.SATHYANARAYANA	MEMBER
3	DR.B.RAJU	MEMBER
4	DR.G.NAGAMALLIKA	MEMBER
5	DR.J.RAMESH	MEMBER
6	P.PRIYANKA	MEMBER



  
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## CIRCULAR

Date: 12-07-2022

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 15-07-2022 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

- ↓ To review of previous grievance minutes and action taken.
- ↓ To discuss about the student grievances if any.


The Following Members are required to attend the meeting

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.L.SATHYANARAYANA	MEMBER
3	DR.B.RAJU	MEMBER
4	DR.G.NAGAMALLIKA	MEMBER
5	DR.J.RAMESH	MEMBER
6	P.PRIYANKA	MEMBER

### Copy to:

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## MINUTES OF THE MEETING

Date: 15-07-2022

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.


### **Agenda of the Meeting:**

- ❖ Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
- ❖ As per the request of I year students, Committee brought to the notice of the management and water filter was repaired to effective cooling.
- ❖ As per the request of II year students, with the help of floor in-charge committee traced the CC footage and found the Mobile Phone.

The following committee members were present:

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.L.SATHYANARAYANA	MEMBER
3	DR.B.RAJU	MEMBER
4	DR.G.NAGAMALLIKA	MEMBER
5	DR.J.RAMESH	MEMBER
6	P.PRIYANKA	MEMBER



  
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## CIRCULAR

Date: 06-10-2022

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 08-10-2022 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

- ↓ To review of previous grievance minutes and action taken.
- ↓ To discuss about the student grievances if any.


The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.H.PARAMESHWAR	MEMBER
3	C.A.SRI RANJAA	MEMBER
4	M.SAI LAKSHMI	MEMBER
5	SANA YASMEEN	MEMBER
6	P.PRIYANKA	MEMBER

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## MINUTES OF THE MEETING

Date: 08-10-2022

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.


### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.

The following members were present

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.H.PARAMESHWAR	MEMBER
3	C.A.SRI RANJAA	MEMBER
4	M.SAI LAKSHMI	MEMBER
5	SANA YASMEEN	MEMBER
6	P.PRIYANKA	MEMBER



  
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## CIRCULAR

Date: 15-07-2021

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 17-07-2021 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

- ↓ To review of previous grievance minutes and action taken.
- ↓ To discuss about the student grievances if any.


The following members are requested to attend the meeting:

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.H.PARAMESHWAR	MEMBER
3	DR. CHADA SRAVANTHI	MEMBER
4	C.A.SRIRANJANI	MEMBER
5	P.SUSHMA	MEMBER
6	M.SAI LAKSHMI	MEMBER

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## MINUTES OF THE MEETING

Date: 17-07-2021

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.

The following members were present

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.H.PARAMESHWAR	MEMBER
3	DR. CHADA SRAVANTHI	MEMBER
4	C.A.SRIRANJANI	MEMBER
5	P.SUSHMA	MEMBER
6	M.SAI LAKSHMI	MEMBER



  
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Date: 23-02-2020

## CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 25-02-2020 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

- ↓ To review of previous grievance minutes and action taken.
- ↓ To discuss about the student grievances if any.

The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	A.V JITHAN	CHAIRMAN
2	DR.H.PARAMESHWAR	MEMBER
3	C.A.SRI RANJAA	MEMBER
4	M.SAI LAKSHMI	MEMBER
5	SANA YASMEEN	MEMBER
6	P.PRIYANKA	MEMBER

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## MINUTES OF THE MEETING

Date: 25-02-2020

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

### **Agenda of the Meeting:**


1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.

2. As per the request of II year students Committee brought to the notice of the management that fans which are not working were repaired and few were replaced by new one.

The following members were present

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.H.PARAMESHWAR	MEMBER
3	C.A.SRI RANJAA	MEMBER
4	M.SAI LAKSHMI	MEMBER
5	SANA YASMEEN	MEMBER
6	P.PRIYANKA	MEMBER



  
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## CIRCULAR

Date: 09-12-2019

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 11-12-2019 at 11.00 PM in principal chamber to discuss the following issues.

### Agenda:

- To review of previous grievance minutes and action taken.
- To discuss about the student grievances if any.

The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR. P.SRIKANTH CHOUDARY	MEMBER
3	A.STHYA RAJ	MEMBER
4	A.RAMYA SREE	MEMBER
5	N.SANJEEVAIAH	MEMBER
6	A.RAMESH	MEMBER

### Copy to:

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## MINUTES OF THE MEETING

Date: 11-12-2019

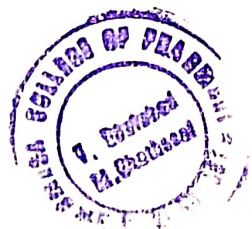
All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year students Committee adopted the measures for the removal of honey comb from the first floor.
3. As per the request of II year student Committee instructed to the concerned lab assistant to find the Lab record.

The following members were present:

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR. P.SRIKANTH CHOUDARY	MEMBER
3	A.STHYA RAJ	MEMBER
4	A.RAMYA SREE	MEMBER
5	N.SANJEEVAIAH	MEMBER
6	A.RAMESH	MEMBER



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## CIRCULAR

Date: 24-02-2020

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 25-02-2020 at 11.00 AM in Principal chamber to discuss the following issues.

### **Agenda:**

- ± To review of previous grievance minutes and action taken.
- ± To discuss about the student grievances if any.

The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.P.SRIKANTH CHOUDARY	MEMBER
3	A.RAMESH	MEMBER
4	N.SANJEEVAIAH	MEMBER
5	A.SATHYA RAJ	MEMBER
6	C.A.SRI RANJANI	MEMBER

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## MINUTES OF THE MEETING

Date: 25-02-2020

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.


### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year students Committee brought to the notice of the management that fans which are not working were repaired and few were replaced by new one.

The following members were present

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.P.SRIKANTH CHOUDARY	MEMBER
3	A.RAMESH	MEMBER
4	N.SANJEEVAIAH	MEMBER
5	A.SATHYA RAJ	MEMBER
6	C.A.SRI RANJANI	MEMBER



  
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## CIRCULAR

Date: 01-12-2018

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 04-12-2018 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

- ± To review of previous grievance minutes and action taken.
- ± To discuss about the student grievances if any.


The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.L.SATYANARAYANA	MEMBER
3	DR.P.SRIKANTH CHOUDARY	MEMBER
4	.DR.N.SRINIVAS RAO	MEMBER
5	DR.N.SANDEEPTHI	MEMBER
6	A.MADHAVAREDDY	MEMBER

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Date: 04-12-2018

## MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.


### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year student with the help of floor in-charge Committee traced the CC footage and found the Mobile phone.
3. As per the request of II year students, Committee brought to the notice of Management and repaired the window pane.

The following members were present

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.L.SATYANARAYANA	MEMBER
3	DR.P.SRIKANTH CHOUDARY	MEMBER
4	DR.N.SRINIVAS RAO	MEMBER
5	DR.N.SANDEEPTHI	MEMBER
6	A.MADHAVAREDDY	MEMBER



  
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Date: 15-04-2019

## CIRCULAR

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 17-04-2019 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

- ⊥ To review of previous grievance minutes and action taken.
- ⊥ To discuss about the student grievances if any.


The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR. P.SRIKANTH CHOUDARY	MEMBER
3	A.STHYA RAJ	MEMBER
4	A.RAMYA SREE	MEMBER
5	N.SANJEEVAIAH	MEMBER
6	A.RAMESH	MEMBER

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Date: 17-04-2019

## MINUTES OF THE MEETING

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.


### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I Year students, Committee discussed with library committee to instruct the librarian to make library timings flexible.

The following members were present

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR. P.SRIKANTH CHOUDARY	MEMBER
3	A.STHYA RAJ	MEMBER
4	A.RAMYA SREE	MEMBER
5	N.SANJEEVAIAH	MEMBER
6	A.RAMESH	MEMBER



  
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## CIRCULAR

Date: 11-04-2018

It is here by informed to all the members of Grievance Redressal Committee that you are requested to attend the committee meeting on 13-04-2018 at 11.00 AM in Principal chamber to discuss the following issues.

### Agenda:

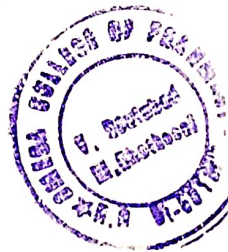
- ✦ To review of previous grievance minutes and action taken.
- ✦ To discuss about the student grievances if any.


The following members are requested to attend the meeting

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.L.SATYANARAYANA	MEMBER
3	DR.P.SRIKANTH CHOUDARY	MEMBER
4	.DR.N.SRINIVAS RAO	MEMBER
5	DR.N.SANDEEPTHI	MEMBER
6	A.MADHAVAREDDY	MEMBER

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( Approved by P.C.I., Affiliated to OU, Hyderabad.)

Sy. No, 7, Edulabad (V), Ghatkesar (M), Medchal Malkajgiri (Dist) - 501 301.

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## MINUTES OF THE MEETING

Date: 13-04-2018

All the members of Grievance Redressal Committee discussed the above issues and suggested to resolve the following issues.

### **Agenda of the Meeting:**

1. Grievance Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of I year students Committee brought to the notice of the management and polished the black board to make it clearly visible.

The following members were present

SR.NO.	NAME	DESIGNATION
1	DR.A.V.JITHAN	CHAIRMAN
2	DR.L.SATYANARAYANA	MEMBER
3	DR.P.SRIKANTH CHOUDARY	MEMBER
4	.DR.N.SRINIVAS RAO	MEMBER
5	DR.N.SANDEEPTHI	MEMBER
6	A.MADHAVAREDDY	MEMBER



PRINCIPAL  
OMEGA COLLEGE OF PHARMACY  
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